

October 25, 2011

Mr. Michael Gifford
Project Officer
United States Environmental Protection Agency
Region V
77 West Jackson Boulevard – SM-5J
Chicago, Illinois 60604-3507

Recipient: Brownfield Redevelopment Authority of Jackson County, Michigan
Project Title: BROWNFIELD REDEVELOPMENT AUTHORITY OF JACKSON
COUNTY
Cooperative Agreement No.: BF-00E64701-0
Date Submitted: October 25, 2011
Report No.: Quarterly Report #12

Dear Mr. Gifford:

On behalf of the Brownfield Redevelopment Authority for Jackson County, I am submitting the Quarterly Report that provides an update on the implementation of the Assessment Grants for Hazardous Substances and Petroleum (Cooperative Agreement No. BF-00E64701-0) and covers the period between July 1 and September 30, 2011.

Please contact me if you have any questions or if you would like additional information.

Sincerely,



Ms. Amy Torres, Executive Director
Jackson County Brownfield Redevelopment Authority

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
BROWNFIELD ASSESSMENT PROJECT**

QUARTERLY PROGRESS REPORT NO. 12

REPORTING PERIOD

JULY 1, 2011 – SEPTEMBER 30, 2011

**JACKSON COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
JACKSON COUNTY, MICHIGAN
COOPERATIVE AGREEMENT NO. BF – 00E64701 – 0**

OCTOBER 25, 2011

REPORT

Reporting Period: July 1, 2011 – September 30, 2011

1. PROGRESS AT MEETING PROJECT OBJECTIVES

1.1 Activities during the Reporting Period

- The Jackson County Brownfield Redevelopment Authority (JCBRA) convened their regularly scheduled and public noticed meetings in July and September. There was no meeting held in August.
- Please refer to the *Site-Specific Milestones* section for site specific activities during this quarter.

1.2 Challenges Encountered/Assistance Needed

- No specific challenges to report for this period.

1.3 Deliverables/Work Products

- Agendas and minutes are included for Authority meetings (Attachment A)
- Budget Update (Attachment B)

2. PROJECT MILESTONES

2.1 General Milestones Achieved

- There are no general milestones to report for this quarter.

2.2 Site-Specific Milestones

- During the previous quarter, the JCBRA allocated its remaining Hazardous Substances Assessment Grant funds to the Former Acme Site to complete a thorough assessment of the property. These efforts were supplemented by the Michigan Department of Environmental Quality (MDEQ) utilizing the Department's Site Specific Brownfield Assessment program - funded by a Section 128(a) Brownfield grant from the USEPA. This collaboration provided a significant resource to investigate the site. Specifically, the State funds were used to provide laboratory services for the project and the Authority's funds were used to fund the drilling and field investigation activities.

Envirologic worked with the MDEQ to define a scope of work. Subsequently, Sampling Plans were developed and approved by the U.S. EPA. Initial ambient air sampling was conducted to assess site conditions and potential worker exposure. The results did not identify any contaminants in ambient air, and a Health and Safety Plan was developed.

Field activities were conducted August 22-26, 2011. A total of sixteen (16) soil borings were placed on the property and 136 samples were collected for laboratory analysis. Only a portion of the laboratory results have been received. Data evaluation and report preparation activities are currently underway.

- A Brownfield Plan was developed for the Klavon site located at 1361 McDevitt Road in Jackson, Michigan based on “functional obsolescence” to assist in recovering costs of assessment activities, demolition, and asbestos abatement. It was adopted by Jackson County in May 2011. An Act 381 Work Plan was also developed to allow for school tax increment financing capture but lacked support from MEGA. The Brownfield Plan is currently being revised to demonstrate the new schedule for tax capture and reimbursement.

In addition, asbestos abatement is scheduled for October 2011 on the site.

- A Brownfield Plan was developed for the Bennett Holdings site located at 1721 Probert Road in Jackson, Michigan. It is currently in the process of being adopted.
- A Brownfield Plan was developed for the Healing Farewell Center site located at 3535 Francis Street in Jackson, Michigan. It is currently in the process of being adopted.
- Project activities at the 7750 King Road site in Spring Arbor, Michigan was momentarily on hold during this quarter. This was due to the known historical contamination, which made placement of a drinking water supply well difficult. The prospective purchaser met with the Health Department and MDEQ to discuss the issue. The Health Department and MDEQ provided direction on placement of a water supply well, which would allow for the property to be split and facilitate redevelopment on the site.

After these issues were resolved, Phase II ESA activities were initiated and completed on the site. Laboratory results confirm that the property to be split was unaffected by the industrial operations on the remainder of the parcel. Therefore, a BEA was not necessary.

- A Phase II ESA, BEA, and Due Care Plan were completed for the Aerospace property located at 133 and 139 Drake Street in Grass Lake, Michigan. All project activities are now complete for this site.

Site Name: Acme Building (600-626 N. Mechanic Street, Jackson, MI 49201)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Due Care Plan/Cleanup Planning	7/17/2009	Yes	
Cleanup and Demolition Specifications	08/12/2009	Yes	

Bid contract awarded.	12/2009	No	The Enterprise Group's HUD-EDI grant covered the cost of demolition
Additional Assessment	August 26, 2011	No	The MDEQ's Site Specific Brownfield Assessment program provided additional assessment on the site.

Site Acreage	3.1 acres
Cleanup Required?	Yes
Types of contaminants	VOCs, Metals, Asbestos
Acres of greenspace created	0
Engineering/institutional control used?	Yes – Impervious surface to remain
Cleanup Plans	Remove asbestos, leave impervious surface to control hazards, site security. Additional soil cleanup plans will be made pending further assessment.
Redevelopment underway?	Yes
Funds leveraged	Congressman Schauer earmarked \$332,500 in the Department of Housing and Urban Development Appropriations Act, 2009
# Jobs created/retained	None
Health Monitoring Studies, Insurance, Institutional Controls funded	None.
Other Comments	

Site Name: ACQ Properties (201-203 N. Moscow Rd., Horton, MI)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Geophysical Survey	July 2010	Yes	
Phase I Environmental Site Assessment	September 2010	Yes	
Baseline Environmental Assessment	September 2010	Yes	
Due Care Plan	September 2010	Yes	
Site Acreage	.73 acres		
Cleanup Required?	No		
Types of contaminants	Petroleum, PAHs		
Acres of greenspace created	0		
Engineering/institutional control used?	None		
Cleanup Plans	None		
Redevelopment underway?	Yes		
Funds leveraged	\$120,000 in private funds		
# Jobs created/retained	21 retained; 10 created		
Health Monitoring Studies, Insurance,	None		

Institutional Controls funded	
Other Comments	

Site Name: LJ Ross (2 Universal Drive, Jackson, MI 49202)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Phase I Environmental Site Assessment	August 2010	Yes	
Site Acreage			
		1.75 acres	
Cleanup Required?			
		No	
Types of contaminants			
		None	
Acres of greenspace created			
		0	
Engineering/institutional control used?			
		None	
Cleanup Plans			
		None	
Redevelopment underway?			
		No	
Funds leveraged			
		None	
# Jobs created/retained			
		36 retained but all new to Jackson County	
Health Monitoring Studies, Insurance, Institutional Controls funded			
		None	
Other Comments			

Site Name: Billy White Roofing (604 17th Street, Jackson, MI 49203)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Phase I Environmental Site Assessment	December 2010	Yes	
Phase II Environmental Site Assessment	December 2010	Yes	
Site Acreage			
		3 acres	
Cleanup Required?			
		Unknown	
Types of contaminants			
		Unknown	
Acres of greenspace created			
		Unknown	
Engineering/institutional control used?			
		Unknown	
Cleanup Plans			
		None to date	
Redevelopment underway?			
		No	
Funds leveraged			
		None	
# Jobs created/retained			
		21 retained; 7 created	
Health Monitoring Studies, Insurance, Institutional Controls funded			
		None	
Other Comments			

Site Name: Jackson County Airport Reynolds Field (3606 Wildwood Ave, Jackson, MI 49202)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments

Phase II Environmental Site Assessment	June 2010	Yes	
Site Acreage			
		74 acres	
Cleanup Required?			
		Yes	
Types of contaminants			
		Hazardous Substances contamination from landfill debris	
Acres of greenspace created			
		0	
Engineering/institutional control used?			
		None to date	
Cleanup Plans			
		None to date	
Redevelopment underway?			
		No	
Funds leveraged			
		None for environmental activities	
# Jobs created/retained			
		None	
Health Monitoring Studies, Insurance, Institutional Controls funded			
		None	
Other Comments			

Site Name: Armory Arts Commons Senior Residences (100 Armory Court, Jackson, MI 49203)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Geophysical Survey	August 2010	Yes	
Baseline Environmental Assessment	August 2010	Yes	
Due Care Plan	August 2010	Yes	
Phase II Environmental Site Assessment	September 2010	Yes	
Site Acreage			
		5.33 acres	
Cleanup Required?			
		Yes	
Types of contaminants			
		Petroleum, VOCs, and metals	
Acres of greenspace created			
		0	
Engineering/institutional control used?			
		Cover technologies, engineered barriers, and a vapor barrier will be required.	
Cleanup Plans			
		None to date	
Redevelopment underway?			
		No	
Funds leveraged			
		None	
# Jobs created/retained			
		5 created	
Health Monitoring Studies, Insurance, Institutional Controls funded			
		None	
Other Comments			

Site Name: Bennett Holdings Site (1721 Probert Road, Jackson, MI 49203)			
Milestones	Scheduled/	Completed with	Comments

	Completion Date	USEPA Funds?	
Phase I Environmental Site Assessment	October 2010	Yes	
Asbestos Survey	October 2010	Yes	
Brownfield Plan	August 2011	Yes	
Site Acreage			
		3 acres	
Cleanup Required?		Unknown	
Types of contaminants		Unknown	
Acres of greenspace created		0	
Engineering/institutional control used?		None	
Cleanup Plans		None to date	
Redevelopment underway?		No	
Funds leveraged		None	
# Jobs created/retained		None	
Health Monitoring Studies, Insurance, Institutional Controls funded		None	
Other Comments			

Site Name: Klavon Site (1361 McDevitt, Jackson, MI)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Phase I Environmental Site Assessment	January 19, 2011	Yes	
Asbestos Survey	January 19, 2011	Yes	
Brownfield Plan	May 2011	Yes	
Site Acreage			
		1.47 acres	
Cleanup Required?		An asbestos abatement is necessary before demolition can occur.	
Types of contaminants		Asbestos	
Acres of greenspace created		0	
Engineering/institutional control used?		None	
Cleanup Plans		None	
Redevelopment underway?		No	
Funds leveraged		None	
# Jobs created/retained		60-70 created	
Health Monitoring Studies, Insurance, Institutional Controls funded		None	
Other Comments			

Site Name: Healing Farewell Center (3535 Francis Street, Jackson, MI)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Phase I Environmental Site Assessment	March 23, 2011	Yes	
Phase II Environmental Site Assessment	March 23, 2011	Yes	
Brownfield Plan	August 2011	Yes	
Site Acreage			
		2.83 acres	
Cleanup Required?			
		No	
Types of contaminants			
		None	
Acres of greenspace created			
		0	
Engineering/institutional control used?			
		None	
Cleanup Plans			
		None	
Redevelopment underway?			
		No	
Funds leveraged			
		None	
# Jobs created/retained			
		20-25 created	
Health Monitoring Studies, Insurance, Institutional Controls funded			
		None	
Other Comments			

Site Name: Boardman Road Project (1111 Boardman Road, Jackson, MI)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Phase I Environmental Site Assessment	March 7, 2011	Yes	
Site Acreage			
		1.81 acres	
Cleanup Required?			
		No	
Types of contaminants			
		None	
Acres of greenspace created			
		0	
Engineering/institutional control used?			
		None	
Cleanup Plans			
		None	
Redevelopment underway?			
		No	
Funds leveraged			
		None	
# Jobs created/retained			
		70 created; 16 retained	
Health Monitoring Studies, Insurance, Institutional Controls funded			
		None	
Other Comments			

Site Name: Aertech Machining & Mfg, Inc. (4905 James McDivitt, Jackson, MI)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Phase I Environmental Site Assessment		Yes	The project was terminated before a Phase I Environmental Site Assessment was complete.
Site Acreage			
		N/A	
Cleanup Required?		N/A	
Types of contaminants		N/A	
Acres of greenspace created		N/A	
Engineering/institutional control used?		N/A	
Cleanup Plans		N/A	
Redevelopment underway?		N/A	
Funds leveraged		N/A	
# Jobs created/retained		N/A	
Health Monitoring Studies, Insurance, Institutional Controls funded		N/A	
Other Comments			

Site Name: 7750 King Road, Spring Arbor, Michigan			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Phase I ESA	September 26, 2011	Yes	
Phase II ESA	September 26, 2011	Yes	
Site Acreage			
		7 acres	
Cleanup Required?		N/A	
Types of contaminants		N/A	
Acres of greenspace created		0	
Engineering/institutional control used?		N/A	
Cleanup Plans		N/A	
Redevelopment underway?		No	
Funds leveraged		None	
# Jobs created/retained		10 retained; 6 created	
Health Monitoring Studies, Insurance, Institutional Controls funded		None	
Other Comments			

Site Name: Aerospace Property (133 and 139 Drake Street, Grass Lake, Michigan)			
Milestones	Scheduled/ Completion Date	Completed with USEPA Funds?	Comments
Phase I Environmental Site Assessment	May 2, 2011	No	Privately funded
Geophysical Survey	May 23, 2011	Yes	
Phase II ESA		Yes	
Baseline Environmental Assessment		Yes	
Due Care Plan		Yes	
Site Acreage			
		1.3	
Cleanup Required?			
		Unknown at this time	
Types of contaminants			
		Unknown at this time	
Acres of greenspace created			
		0	
Engineering/institutional control used?			
		None	
Cleanup Plans			
		None	
Redevelopment underway?			
		No	
Funds leveraged			
		The Phase I ESA was privately funded by Edwards Machining, Inc.	
# Jobs created/retained			
		10 created; 14 retained	
Health Monitoring Studies, Insurance, Institutional Controls funded			
		None	
Other Comments			

3. BUDGET UPDATE

- See Attachment B

4. BROWNFIELDS PROGRAM MEASURES OF SUCCESS

4.1 Community Involvement

- The Board is currently speaking with a representative from the County's GIS department regarding the addition of a Brownfield component to the existing GIS system.

4.2 Sustainable Re-use of Brownfields (pollution prevention, reduction in resource consumption, storm water controls, eco-friendly landscaping, vibrancy of community, re-use of infrastructure, public transportation, preventing creation of brownfields, creation of greenspace)

- As part of the Acme demolition oversight, the demolition contractor was able to recycle 80% of the building materials, which included 606 tons of steel and 8,567 tons of concrete and brick.

4.3 Economic Benefits

- Economic benefits from activities will be reported through the tables outline below that indicate the amount of investment and the number of jobs retained and created.

Table 2 (Funding Leveraged)

Site	Private Investment for Assessment	Private Investment	Other
Billy White Roofing		\$400,000	
LJ Ross		\$800,000	
ACQ Properties		\$120,000	
Bennett Holdings Site		\$600,000-\$1,000,000	
Armory Arts Commons Senior Residences		\$7,740,000	
Jackson County Airport Reynolds Field		\$30 million	
GRAND TOTAL:		\$39,660,000-\$40,060,000	

Table 3 (Jobs Created)

Site	Jobs Retained	Jobs Created (estimated)
Billy White Roofing	21	7
LJ Ross	36	0
ACQ Properties	21	10
Armory Arts Commons Senior Residences	0	5
Healing Farewell Center	0	20-25
Klavon Site	0	60-70
Boardman Road Project	16	70
Aerospace Property	14	10
7750 King Road Project	10	6
GRAND TOTAL	118	188-203

4.4 Reduction in Threats to Human Health and the Environment

- No specific activities to report for this quarter.

4.5 MBE/WBE Update

- Opportunities to utilize MBE/WBE firms have been limited but will be considered as the BRA moves forward with grant activities. Form 5700-52A was submitted to USEPA under separate cover.

4.6 Leveraging of Additional Resources

- The MDEQ approved an application submitted by the JCBRA to utilize the Department's Brownfield Redevelopment Assessment Program for the Acme site. This provided a significant resource to continue the investigation of the site.
- The JCBRA secured site eligibility with U.S. EPA for use of its U.S. EPA Brownfield Revolving Loan Fund Grant (RLF) for "health monitoring" on the Former Acme site.

ATTACHMENT A
MINUTES OF MEETINGS



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

AGENDA

July 7, 2011 - 7:30 a.m.

County Tower Building~Commission Chambers, 5th Floor, 120 W. Michigan Avenue

Agenda Review

Call to Order

Consent Agenda

- a) *Minutes from June 2, 2011 Regular meeting
- b) *Approval of May 31, 2011 Financial Statements
- c) *Approval of June 2011 Bills and Grant Status Report
- d) *JCBRA Assessment Grant/RLF Grant Budget Spreadsheets

Items removed from Consent Agenda

*BRA Active Project Updates

- a) *Armory Arts Village Update – June 2011 Report from Lynn Hartman, Site Manager
- b) Jackson County Airport-Reynolds Field Update
- c) ACME Clean-up Planning Update
- d) Stone Village/Bennett Holdings Condo Project Update
- e) Klavon's Project Update
- f) Former Consumers Energy Update
- g) Former RiverWalk Hotel Update
- h) Healing Farewell Center Update
- i) King Road Update
- j) Edwards Machining Update

Old Business

- a) To be determined at the meeting

New Business

- a) Consider extension of Envirologic/JCBRA Environmental Consultant Contract
- b) Consider Grant extension for US EPA Assessment Grant
- c) **Assessment Projects:**
 - i. To be determined.
- d) **RLF Projects:**
 - i. To be determined.

Director's/Staff Comments

- a) Request for authorization for equipment purchase – Ms. Torres
- b) *Letter from MDEQ re: Site Specific Brownfield Assessment application – Ms. Torres
- c) *2011 National Brownfields Conference Report – Ms. Torres
- d) Discussion regarding replacement for Ms. Pezon
- e) Consider cancelling or postponing JCBRA Board Meeting for August 4, 2011.

Board Member Comments

Task Force Comments/Updates

- f) City BRA Update-Barry Hicks
- g) Envirologic Technologies Update-Dave Stegink

Community/Public Comments

Next Meeting: Tentatively scheduled for August 11, 2011, County Tower Building, Commissioners' Chambers, at 7:30 a.m.

Adjourn

**indicates attachment*



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

**BRA Board Meeting Minutes
June 2, 2011
County Tower Building, Commission Chambers**

Present: (6) Jim Dunn, Jim Glen, Dan Greer, Rod Melling, Mark Schopmeyer, and Steve Shotwell.

Absent: (3) Christopher Dimas, Cheryl Pezon and Natalie Stopyak.

Task Force Partners: David Stegink, Envirologic Technologies and Patrick Burtch and Barry Hicks, City BRA

EG Staff: Amy Torres and Debbie Kelly.

Cooperative Partners: None.

Others: None.

I. Agenda Review

II. Call to Order: 7:32 a.m. by Chairman Dunn.

III. Consent Agenda: *Motion by Mr. Melling to approve the Consent Agenda. Supported by Mr. Greer. Approved unanimously by roll call vote.*

V. Items Removed from Consent Agenda: None.

VI. BRA Active Project Updates: Ms. Torres referred to the BRA Active Project Update (attached to minutes) which was distributed separately from the agenda packet, for each of the following:

- a. **Armory Arts Village Update**
- b. **Jackson County Airport-Reynolds Field Update**
- c. **Armory Arts Commons Senior Residence Update**
- d. **ACQ Properties Update**
- e. **ACME Clean-up Planning Update**
- f. **Stone Village Condos Update:** Ms. Torres mentioned that JCBRA Staff along with Envirologic are evaluating the need for a Brownfield Plan. The developer is self-financing and is unsure of the costs at this time. Ms. Torres mentioned that the Brownfield Plan would allow the JCBRA to capture an additional five years to fund the Local Site Remediation Revolving Fund (LSRRF). Ms. Torres noted

that Staff would bring a Brownfield Plan to the Board in a month or two to begin the public approval process.

- g. Klavon's Update**
- h. Former Consumers Energy Building (Stipulated Funding Agreement)**
- i. Riverwalk Hotel (RLF Subgrant)**
- j. Healing Farewell Center**
- k. King Road Project:** Ms. Torres noted that the developer is purchasing seven acres without the building and staff received the Purchase Agreement yesterday. The project will move forward once the signed reimbursement is received.
- l. Edwards Machining**

Motion by Mr. Greer to receive the JCBRA Active Project Updates, as presented. Supported by Mr. Schopmeyer. Unanimous approval.

VII. Old Business: None to report.

VIII. New Business: Consider extension of Envirollogic/JCBRA Environmental Consultant

Contract: Ms. Torres mentioned that the current contract with Envirollogic expires September 31, 2011 and asked the Board to extend the current contract to continue with on-going projects until at least the end of the year. After that time, JCBRA Staff can seek proposals for bids, if the Board wishes. Ms Torres shared that the prices would be the same as mentioned within the 2004 and 2008 contract. Envirollogic has not raised their prices since that time. Mr. Greer suggested that JCBRA Staff prepare a document for the Board to consider at their July meeting after reviewing the current contract that is in place now. Ms. Torres also mentioned that it might be necessary to seek an extension for the two EPA Assessment grants as well.

- b. Consider Resignation of JCBRA Board Member Ms. Cheryl Pezon:** Chairman Dunn shared that Ms. Pezon submitted a letter of resignation due to a new position she has taken with the State of Michigan in Lansing. Ms. Torres mentioned that it has been customary for this body to identify a candidate for recommendation to the County, as the County Commissioners appoint members to the JCBRA. Mr. Greer asked staff to review the JCBRA By-Laws to ensure a specific seat does not have to be filled. *Motion by Mr. Greer to accept Ms. Pezon's resignation with regret. Supported by Mr. Shotwell. Unanimous approval.*
- c. Consider Approval of Work Order #35 (Pet) for 3535 Francis Street Project – Brownfield Plan:** Ms. Torres shared that she and Envirollogic have had discussions with Summit Township regarding a possible Brownfield Plan for 3535 Francis Street – Farewell Healing Center. The building is believed to be a functionally obsolete building, which the Assessor from Summit Township will designate as such. The tax increment is estimated to be \$3,500 per year. The plan would be a 13-14 year plan, with the last five years of tax capture to be placed in the LSRRF account. Non-school (local) taxes would be collected, with the JCBRA being reimbursed first. *Motion by Mr. Shotwell to approve Work Order #35 not to exceed \$2,500 for a Brownfield*

*Plan for 3535 Francis Street – Farewell Healing Center in Summit Township.
Supported by Mr. Greer. Motion carried by roll call vote: Five yeas.*

- IX. Director / Staff Comments:** Ms. Torres reported that JCBRA Staff and Envirologic continue meeting with the City BRA and their consultants as it relates to the Consumers Energy project. Ms. Torres mentioned that she received a recommendation from Mr. Mike Gifford, EPA Region 5 Representative, to use some of the JCBRA monies to begin showing activity. Ms. Torres shared that a discussion with all parties concerned discussed a 50/50 split on all invoices, after reviewed and approved by Envirologic.

Ms. Torres introduced Mr. Patrick Burtch, the new Deputy City Manager and Director of Community Development.

Ms. Torres shared that she is currently drafting a report regarding the 2011 National Brownfields Conference in Philadelphia and will have it available for the next meeting.

- X. Board Member Comments:** Mr. Greer announced that Mr. Laurence Shaffer began work as the new City Manager yesterday and he welcomed Mr. Burtch to the City as well. Mr. Greer also noted the Mr. Burtch came to the City of Jackson from the Village of Dundee and was involved in the Cabella's development and an engine plant. Mr. Burtch was a finalist for the City Manager position.

Chairman Dunn asked about the ACME Project and Ms. Torres mentioned that The Enterprise Group Property Development, LLC was asked by the MDEQ to submit financial information in an effort to prove that the entity is not financially viable and would allow the entity to apply for State funding.

- XI. Task Force Comments / Updates:**

- a. City of Jackson BRA Update:** Mr. Hicks reiterated that there is nothing within the Stipulated Funding Agreement that notes which funding source is to be used first. The possibility of splitting the invoices 50/50 was discussed by all parties. Mr. Hicks mentioned that the Former Art Moehn building had assessment work done but wasn't moving forward. The Center for Family Health is discussing the possibility of purchasing the property for additional parking. The City BRA will consider reallocating funds of approximately \$18,000-\$19,000, which would be considered for approval at next week's City BRA Board Meeting. Mr. Shotwell asked Mr. Hicks if anyone at the City has discussed that area for further redevelopment. Mr. Hicks mentioned that no efforts for marketing of the additional property have been discussed. Ms. Torres added that the Armory Arts Village was nearby and there is a restaurant envisioned for the Zoerman-Clark building.

Mr. Shotwell asked about Zimmer Marble and noted that their Quarterly financials are due soon. Ms. Kelly mentioned that she will have their most recent financials for the JCBRA Finance Committee to review at the July meeting.

- b. Envirologic Technologies Update:** Mr. Stegink reported that Envirologic continues to watch attentively for announcements on grant awards. They have been advised to anticipate a 30% reduction in the awards already considered for approval. They expect mid-June or July announcements. Mr. Stegink also mentioned that preliminary discussions related to the Michigan Brownfield Program are underway and the Governor expects to create forums with MDEQ and other State entities for additional insight for the Brownfield Program.

- XII. Community / Public Comments:** Ms. Torres mentioned that Mr. Mike Gifford would be in town on Tuesday, June 7th and would email interested JCBRA Board members with invitations to meet him.
- XIII. Next Meeting:** Next meeting is scheduled for July 7, 2011 at 7:30 a.m. and will be held on the 5th Floor of the County Tower Building in the Commission Chambers.
- XIV. Adjourned:** 8:09 a.m.

Respectfully submitted by Amy L. Torres and Debbie Kelly, BRA Staff.

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF FINANCIAL POSITION
May 31, 2011

ASSETS

CURRENT ASSETS

CHECKING ACCOUNT	\$ 4,646.39	
TIF ACCOUNT	16,489.67	
CHECKING ACCOUNT- ZM BCRLF	53,623.67	
LSRRF ACCOUNT	50.00	
A/R GENERAL	<u>20,278.69</u>	
TOTAL CURRENT ASSETS		95,088.42

OTHER ASSETS

NOTE REC - ZM BCRLF	<u>690,004.47</u>	
TOTAL OTHER ASSETS		<u>690,004.47</u>

TOTAL ASSETS		<u><u>\$ 785,092.89</u></u>
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

A/P GENERAL	<u>\$ 30,325.19</u>	
TOTAL CURRENT LIABILITIES		30,325.19

LONG TERM LIABILITIES

COUNTY OF JACKSON LOAN	<u>117,500.00</u>	
TOTAL LONG TERM LIABILITIES		<u>117,500.00</u>

TOTAL LIABILITIES		147,825.19
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NET ASSETS

UNRESTRICTED FUND EQUITY	653,996.70	
EXCESS REVENUE OVER EXPENSE	<u>(16,729.00)</u>	
TOTAL NET ASSETS		<u>637,267.70</u>

TOTAL LIABILITIES & NET ASSETS		<u><u>\$ 785,092.89</u></u>
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BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF ACTIVITY
For the Five Months Ending May 31, 2011

	Current Month	Year to Date
REVENUES		
EPA ASSESSMENT GRANT	\$ 3,145.25	\$ 79,266.88
	<hr/>	<hr/>
TOTAL REVENUES	3,145.25	79,266.88
	<hr/>	<hr/>
EXPENSES		
STAFF TIME - EPA ASSESS - BRA	0.00	1,687.50
STAFF TIME - BRA - BCRLF	135.00	7,267.50
STAFF TIME - BCRLF REPAYMENT	990.00	6,097.50
LEGAL - BRA	1,500.00	1,500.00
EPA ASSESSEMENT EXPENSE - BRA	14,457.25	78,004.38
MISCELLANEOUS - BRA	1,439.00	1,439.00
	<hr/>	<hr/>
TOTAL EXPENSES	18,521.25	95,995.88
	<hr/>	<hr/>
EXCESS REVENUE OVER EXPENSE	(\$ 15,376.00)	(\$ 16,729.00)
	<hr/> <hr/>	<hr/> <hr/>

BROWNFIELD REDEVELOPMENT AUTHORITY

General Ledger

For the Period From May 1, 2011 to May 31, 2011

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Date	Trans Description	Debit Amt	Credit Amt	Balance
Account Description					
1010-BRA-000	5/1/11	Beginning Balance			1,501.14
CHECKING ACCOUNT	5/5/11	ASAP Grant deposit	3,145.25		
		Current Period Change	3,145.25		3,145.25
	5/31/11	Ending Balance			4,646.39
1020-BRA-000	5/1/11	Beginning Balance			16,489.67
TIF ACCOUNT	5/31/11	Ending Balance			16,489.67
1025-BRA-000	5/1/11	Beginning Balance			53,623.67
CHECKING ACCOUNT- ZM BCRLF	5/31/11	Ending Balance			53,623.67
1030-BRA-000	5/1/11	Beginning Balance			50.00
LSRRF ACCOUNT	5/31/11	Ending Balance			50.00
1105-BRA-000	5/1/11	Beginning Balance			20,278.69
A/R GENERAL	5/31/11	Ending Balance			20,278.69
1205-BRA-000	5/1/11	Beginning Balance			690,004.47
NOTE REC - ZM BCRLF	5/31/11	Ending Balance			690,004.47
2005-BRA-000	5/1/11	Beginning Balance			-11,803.94
A/P GENERAL	5/26/11	The Enterprise Group of Jackso		990.00	
	5/26/11	The Enterprise Group of Jackso		135.00	
	5/26/11	The Enterprise Group of Jackso		1,439.00	
	5/26/11	Marcoux Allen, P.C.		1,500.00	
	5/26/11	Envirologic Technologies Inc.		14,457.25	
		Current Period Change		18,521.25	-18,521.25
	5/31/11	Ending Balance			-30,325.19
2025-BRA-000	5/1/11	Beginning Balance			-117,500.00
COUNTY OF JACKSON LOAN	5/31/11	Ending Balance			-117,500.00

Account ID	Date	Trans Description	Debit Amt	Credit Amt	Balance
Account Description					
3005-BRA-000	5/1/11	Beginning Balance			-653,996.70
UNRESTRICTED FUND EQUITY					
	5/31/11	Ending Balance			-653,996.70
4815-BRA-000	5/1/11	Beginning Balance			-76,121.63
EPA ASSESSMENT GR	5/5/11	ASAP Grant deposit		3,145.25	
		Current Period Change		3,145.25	-3,145.25
	5/31/11	Ending Balance			-79,266.88
5090-BRA-000	5/1/11	Beginning Balance			1,687.50
STAFF TIME - EPA ASSESS - BRA					
	5/31/11	Ending Balance			1,687.50
5095-BRA-000	5/1/11	Beginning Balance			7,132.50
STAFF TIME - BRA - BC	5/26/11	The Enterprise Group of Jackso - May 2011 Staff time for A. Torres, 1.5 hours	135.00		
		Current Period Change	135.00		135.00
	5/31/11	Ending Balance			7,267.50
5100-BRA-000	5/1/11	Beginning Balance			5,107.50
STAFF TIME - BCRLF R	5/26/11	The Enterprise Group of Jackso - May 2011 Staff time for Amy Torres, Debbie Kelly, Connie King, 11 hours @ \$90	990.00		
		Current Period Change	990.00		990.00
	5/31/11	Ending Balance			6,097.50
5715-BRA-000	5/1/11	Beginning Balance			
LEGAL - BRA	5/26/11	Marcoux Allen, P.C. - Legal review of C Energy documents/agreement	1,500.00		
		Current Period Change	1,500.00		1,500.00
	5/31/11	Ending Balance			1,500.00
5720-BRA-000	5/1/11	Beginning Balance			63,547.13

Account ID	Date	Trans Description	Debit Amt	Credit Amt	Balance
Account Description					
EPA ASSESSEMENT EX	5/26/11	Envirologic Technologies Inc. - professional services for environmental consulting through 4/30/11	14,457.25		
		Current Period Change	14,457.25		14,457.25
	5/31/11	Ending Balance			78,004.38
9010-BRA-000	5/1/11	Beginning Balance			
MISCELLANEOUS - BRA	5/26/11	The Enterprise Group of Jackso - 2011 National Brownfield Conference expenses for Amy Torres	1,297.00		
	5/26/11	The Enterprise Group of Jackso - MI Celebrates Small Business, Amy Torres	142.00		
		Current Period Change	1,439.00		1,439.00
	5/31/11	Ending Balance			1,439.00



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

July 7, 2011 Invoice and Grant Activity Report
For June 2011 Bills

U.S. EPA Hazardous Substance Assessment Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Hazardous Substance Assessment Grant	\$200,000.00
Expenses: <i>Envirologic Technologies for services through May 31, 2011 for ACME Work Plan/Monitoring (W/O #31):</i>	MOST EXPENSES SPLIT 50/50 BETWEEN TWO GRANTS. \$262.50
Total:	\$262.50
Spent Thru July 7, 2011	\$153,977.77
Available Grant Total:	\$46,022.23

U.S. EPA Petroleum Assessment Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Petroleum Assessment Grant	\$200,000.00
Expenses: <i>Envirologic Technologies for services through May 31, 2011 for ACQ Properies (W/O #10 & 10a):</i>	MOST EXPENSES SPLIT 50/50 BETWEEN TWO GRANTS. \$646.50
<i>Envirologic Technologies for services through May 31, 2011 for Klavon's Act 381 Work Plan (W/O #27):</i>	\$2,380.00
<i>Envirologic Technologies for services through May 31, 2011 for 3535 Francis Brownfield Plan (W/O #35):</i>	\$481.25
<i>Envirologic Technologies for services through May 31, 2011 for Edwards Machining (W/O #34):</i>	\$5,504.18
<i>Jackson Citizen Patriot – for Klavon's Public Hearing Notice for Brownfield Plan:</i>	\$681.24
Total:	\$9,692.92
Spent Thru July 7, 2011	\$122,751.10
Available Grant Total:	\$77,248.90

BRLF Hazardous Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Brownfield Revolving Loan Fund (BRLF) Haz. Grant	\$738,000.00
Expenses: <i>Envirologic Technologies for services through May 31, 2011 for C.E. Monitoring/Agreements (W/O #23):</i>	\$427.50
Total:	\$427.50
Spent thru July 7, 2011	\$20,908.50
Available Grant Total:	\$717,091.50

BRLF Petroleum Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Brownfield Revolving Loan Fund (BRLF) Pet. Grant	\$262,000.00
Expenses: <i>No invoices received</i>	
Total:	\$0
Spent thru July 7, 2011	\$5,107.50
Available Grant Total:	\$256,892.50

ZM BCRLF LOAN STATUS/ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
Original Zimmer Marble BCRLF Loan <i>Balance as of 9/01/10: \$690,004.47</i>	\$800,000.00 <i>*Payments to resume 9/01/2011</i>
Expenses: <i>The Enterprise Group of Jackson for June 2011 Staff time for Amy Torres, Debbie Kelly and Connie King:</i>	\$1,215.00
Total:	\$1,215.00

Total amount to be approved by the BRA Board of Directors: \$11,597.92



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

**June 2, 2011 Invoice and Grant Activity Report
For May 2011 Bills**

U.S. EPA Hazardous Substance Assessment Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Hazardous Substance Assessment Grant	\$200,000.00
Expenses:	MOST EXPENSES SPLIT 50/50 BETWEEN TWO GRANTS.
<i>The Enterprise Group of Jackson – reimbursement for Amy Torres 2011 Brownfield Conference expenses:</i>	\$719.50
<i>Envirologic Technologies for services through April 30, 2011 for ACME Work Plan/Monitoring (W/O #9):</i>	\$2,880.00
Total:	<u>\$3,599.50</u>
<i>Spent Thru June 2, 2011</i>	<u>\$153,715.27</u>
Available Grant Total:	\$46,284.73

U.S. EPA Petroleum Assessment Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Petroleum Assessment Grant	\$200,000.00
Expenses:	MOST EXPENSES SPLIT 50/50 BETWEEN TWO GRANTS.
<i>The Enterprise Group of Jackson – reimbursement for Amy Torres 2011 Brownfield Conference expenses:</i>	\$719.50
<i>Envirologic Technologies for services through April 30, 2011 for Prof. Services and 1st Quarter Report:</i>	\$300.00
<i>Envirologic Technologies for services through April 30, 2011 for RiverWalk Hotel Monitoring (W/O #20):</i>	\$247.50
<i>Envirologic Technologies for services through April 30, 2011 for RiverWalk Hotel Monitoring (W/O #20):</i>	\$2,500.00
<i>Envirologic Technologies for services through April 30, 2011 for RiverWalk Hotel Monitoring (W/O #20):</i>	\$1,806.25
Total:	<u>\$5,573.25</u>
<i>Spent Thru June 2, 2011</i>	<u>\$113,058.18</u>
Available Grant Total:	\$86,941.82

BRLF Hazardous Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Brownfield Revolving Loan Fund (BRLF) Haz. Grant	\$738,000.00
Expenses:	
<i>Marcoux Allen, P.C. for legal review of documents for Consumers Energy Stip. Funding Agreement.</i>	\$1,500.00
<i>Envirologic Technologies for services through April 30, 2011 for C.E. Monitoring/Agreements (W/O #23):</i>	\$390.00
<i>Envirologic Technologies for services through April 30, 2011 for ACME Work Plan and Budget revisions:</i>	\$6,333.50
<i>The Enterprise Group of Jackson for May 2011 Staff time for Amy Torres (1.5 hours):</i>	\$67.50
Total:	<u>\$8,291.00</u>
<i>Spent thru June 2, 2011</i>	<u>\$20,481.00</u>
Available Grant Total:	<u>\$717,519.00</u>

BRLF Petroleum Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Brownfield Revolving Loan Fund (BRLF) Pet. Grant	\$262,000.00
Expenses: <i>The Enterprise Group of Jackson for May 2011 Staff time for Amy Torres (1.5 hours):</i>	\$67.50
Total:	\$67.50
<i>Spent thru June 2, 2011</i>	\$5,107.50
Available Grant Total:	\$256,892.50

ZM BCRLF LOAN STATUS/ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
Original Zimmer Marble BCRLF Loan <i>Balance as of 9/01/10: \$690,004.47</i>	\$800,000.00 *Payments to resume 9/01/2011
Expenses: <i>The Enterprise Group of Jackson for May 2011 Staff time for Amy Torres, Debbie Kelly and Connie King:</i>	\$990.00
Total:	\$990.00

Total amount to be approved by the BRA Board of Directors: \$18,521.25

Jackson County
 2008 Brownfield Assessment Grants #BF00E647-01
 Budget Status Report - Thru 7/07/2011

	REVISED Grant Budget	ORIGINAL Grant Budget	Fiscal Year Ending December 31,				Total To Date	Remaining Balance
			2008	2009	2010	2011		
Revenues:								
Federal Grant - EPA Haz. Substances	\$ 200,000	\$ 200,000	\$ 1,448.58	\$ 69,444.67	\$ 62,443.77	\$ 20,640.75	\$ 153,977.77	46,022.23
Federal Grant - EPA Petroleum	200,000	200,000	1,448.57	8,311.25	69,963.17	43,028.11	122,751.10	77,248.90
Total Revenues	400,000	400,000	2,897.15	77,755.92	132,406.94	63,668.86	276,728.87	123,271.13
Expenditures:								
Hazardous Substances Grant:								
Personnel	10,000	10,000	-	6,963.75	3,015.00	-	9,978.75	21.25
Miscellaneous Supplies	3,000	3,000	948.58	147.50	1,284.30	323.50	2,703.88	296.12
Contractual Services (\$183,000):								
Professional Services/Programmatic	1,500	1,500	-	700.00	750.00	150.00	1,600.00	(100.00)
W/O #1 - QAPP	500	500	500.00	-	-	-	500.00	-
W/O #2 - Marketing Material Development	1,000	1,000	-	500.00	500.00	-	1,000.00	-
W/O #3 - ACME Clean-Up Planning	50,000	50,000	-	50,000.00	-	-	50,000.00	-
W/O #3a - ACME	6,000	6,000	-	6,000.00	-	-	6,000.00	-
W/O #3b - ACME	5,000	5,000	-	5,133.42	-	-	5,133.42	(133.42)
W/O #5 - Billy White Roofing	9,904	12,000	-	-	9,903.89	-	9,903.89	-
W/O #6 - Airport	5,000	5,000	-	-	4,701.50	-	4,701.50	298.50
W/O #7 and 7a - AAV Phase II	5,650	5,650	-	-	5,410.33	-	5,410.33	239.67
W/O #8 - L.J. Ross & Assoc.	2,500	2,500	-	-	2,500.00	-	2,500.00	-
W/O #9 - ACME Soil Clean-Up Planning	10,000	10,000	-	-	8,338.75	1,647.50	9,986.25	13.75
W/O #12 - Airport	36,275	48,275	-	-	18,729.79	12,822.05	31,551.84	4,723.16
W/O #13 - Stone Village Condos	7,700	7,700	-	-	6,688.23	-	6,688.23	1,011.77
W/O #15 - Stone Village Condos-Brownfield Plan	2,500	2,500	-	-	-	-	-	2,500.00
W/O #31 - ACME Project - Addl Assess.	39,000	26,375	-	-	-	4,803.50	4,803.50	34,196.50
Uncommitted	1,471	-	-	-	-	-	-	1,471.00
Travel	3,000	3,000	-	-	621.98	894.20	1,516.18	1,483.82
BUDGET TOTAL:	200,000	200,000	1,448.58	69,444.67	62,443.77	20,640.75	153,977.77	46,022.23

Jackson County
2008 Brownfield Assessment Grants #BF00E647-01
Budget Status Report - Thru 7/07/2011

REVISED Grant Budget	ORIGINAL Grant Budget	Fiscal Year Ending December 31,				Total To Date	Remaining Balance
		2008	2009	2010	2011		



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

AGENDA

September 1, 2011 - 7:30 a.m.

County Tower Building~Commission Chambers, 5th Floor, 120 W. Michigan Avenue

Agenda Review

Call to Order

Welcome new JCBRA Board Member, Mr. Trent Harris

Consent Agenda

- a) *Minutes from July 7, 2011 Regular meeting
- b) *Approval of June 30, 2011 Financial Statements
- c) *Approval of July 31, 2011 Financial Statements
- d) *Approval of July and August 2011 Bills and Grant Status Report
- e) *JCBRA Assessment Grant/RLF Grant Budget Spreadsheets

Items removed from Consent Agenda

*BRA Active Project Updates

- a) *Armory Arts Village Update – August 2011 Report from Lynn Hartman, Site Manager
- b) ACME Clean-up Planning Update
- c) Stone Village/Bennett Holdings Condo Project Update
- d) BCRLF Programmatic Activities Update
- e) Klavon's Project Update
- f) Former Consumers Energy Update
- g) Former RiverWalk Hotel Update
- h) Healing Farewell Center Update
- i) Cook Construction - King Road Update
- j) Edwards Machining Update

Old Business

- a) To be determined at the meeting

New Business

- a) *BCRLF Loan extension request from Zimmer Marble
- b) **Assessment Projects:**
 - i. *Approve Brownfield Plan and recommend County Commission Approval (subject to approval by Summit Township on 9/13/11) for 3535 Francis Street – Farewell Healing Center
 - ii. *Approve Brownfield Plan and recommend County Commission Approval (subject to approval by Summit Township on 9/13/11) for 1721 Probert Road – Stone Village Condo Project
- c) **RLF Projects:**
 - i. To be determined.

Director's/Staff Comments

- a) U.S. EPA On-Site Monitoring Visit Report
- b) Discussion regarding submission of an application for the next round of Assessment Grants

Board Member Comments

Task Force Comments/Updates

- c) *City BRA Update-Barry Hicks
- d) Envirologic Technologies Update-Dave Stegink

Community/Public Comments

Next Meeting: Scheduled for October 6, 2011, County Tower Building, Commissioners' Chambers, at 7:30 a.m.

Adjourn

**indicates attachment*



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

BRA Board Meeting Minutes
July 7, 2011
County Tower Building, Commission Chambers

Present: (6) Christopher Dimas, Jim Dunn, Dan Greer, Mark Schopmeyer, Steve Shotwell and Natalie Stopyak.

Absent: (3) Jim Glen, Rod Melling, and Cheryl Pezon

Task Force Partners: David Warwick, Envirologic Technologies; and Barry Hicks, City BRA.

EG Staff: Amy Torres and Debbie Kelly.

Cooperative Partners: None.

Others: None.

I. Agenda Review

II. Call to Order: 7:35 a.m. by Chairman Dunn.

III. Consent Agenda: *Motion by Mr. Greer to approve the Consent Agenda. Supported by Mr. Schopmeyer. Approved unanimously by roll call vote.*

V. Items Removed from Consent Agenda: None.

VI. BRA Active Project Updates: Ms. Torres referred to the BRA Active Project Update (attached to minutes) which was distributed separately from the agenda packet, for each of the following:

a. Armory Arts Village Update

b. Jackson County Airport-Reynolds Field Update

c. Armory Arts Commons Senior Residence Update

d. ACME Clean-up Planning Update: Mr. Warwick reported that he reached out to Loranne, a new contact at MDEQ regarding issues to assess the ambient air at the ACME site. Mr. Warwick indicated that significant progress has been made and that the EPA has pre-approved grant funds for the site as well. Ms. Torres added that The Enterprise Group submitted financial documentation for determining the financial viability of the organization and indicated that there are other funding priorities throughout the State. Mr. Warwick noted that Envirologic has initiated ambient air testing and a preliminary Work Plan has been provided to the MDEQ. The ambient air testing serves a primary purpose for health & safety for the public. Mr. Shotwell asked if the funds were being used out of the Assessment grant and Ms. Torres replied that the BRLF was being utilized for Public Health Monitoring and the remaining Hazardous funds from the

Assessment Grant have been committed to additional assessment. Mr. Shotwell asked if political conversations have taken place and Mr. Warwick felt that conversations with the new contact at MDEQ are going well and felt it was unnecessary at this time.

- e. **Stone Village Condos Update:** Chairman Dunn mentioned that Summit Township will not have a July Board Meeting, therefore any proposed Brownfield Plan adoption would have to wait until at least August.
- f. **BCRLF Programmatic Activities:** Ms. Torres noted that Mr. David Warwick of Envirologic was in attendance this morning in Mr. David Stegink's absence. Ms. Torres mentioned that Staff and Envirologic Representatives met with the County Treasurer's office to discuss creating a procedure for TIF Capture. The next step is to meet with the County Equalization office to discuss.
- g. **Klavon's Update**
- h. **Former Consumers Energy Building (Stipulated Funding Agreement)**
- i. **Riverwalk Hotel (RLF Subgrant)**
- j. **Healing Farewell Center**
- k. **King Road Project:** Chairman Dunn asked about the response received from the MDEQ and Ms. Torres replied that the response authorized the JCBRA to utilize US EPA Petroleum funds from the Assessment Grant. Ms. Torres noted that a Work Order for additional assessment is on the agenda under New Business.
- l. **Edwards Machining**

VII. Old Business:

- a. **Authorize Chairman to execute Development Agreement for Klavon's:** Ms. Torres provided the K2 Property Development Agreement to the JCBRA Board yesterday via email and noted that she worked closely with Mr. Bill Abbott (legal counsel for Mr. Klavon) to finalize the document. This agreement is necessary to submit the Work Plan to the MEDC. *Motion by Mr. Shotwell to authorize Chairman Dunn to execute the Development Agreement. Supported by Mr. Schopmeyer. Approved unanimously.*
- b. Chairman Dunn noted that the payment from Billy White Roofing was received. Ms. Torres mentioned that Staff received a tour and encouraged the Board to see their new facility on High Street, which is very impressive.

VIII. New Business: Consider extension of Envirologic/JCBRA Environmental Consultant

Contract: Ms. Torres reviewed the memo that was sent to the Board via email yesterday and reminded the Board that the current contract with Envirologic expires September 30, 2011. After discussion, the consensus of the Board was to extend the contract until December 31, 2012, when the annual meeting would take place, which would allow the board to review the contract in the fall to be prepared to make a recommendation at the annual meeting. *Motion by Mr. Dimas to approve extending*

the JCBRA/Envirologic Environmental Consultant Contract until December 31, 2012. Supported by Mr. Greer. Approved unanimously.

- b. **Consider Grant Extension for US EPA Assessment Grant:** Ms. Torres reviewed the memo that was sent to the Board via email yesterday and reminded the Board that the Assessment Grant expires on September 30, 2011. Ms. Torres asked to extend the grant for one year, until September 30, 2012 to ensure on-going work was completed and the uncommitted funds were spent. *Motion by Mr. Greer to approve requesting an extension of the US EPA Assessment Grant until September 30, 2012. Supported by Mr. Shotwell. Approved unanimously.*
- c. **Consider Approval of Work Order #36 (Pet) for Cook Foundation & Flatwork Project:** Ms. Torres mentioned that JCBRA Staff has received the signed Purchase Agreement and the Reimbursement Agreement for 7750 King Road. Ms. Torres shared that Phase I work is underway and noted that additional testing would be necessary as an underground storage tank was recognized. Based upon the testing done to date, Petroleum funds would be eligible. A Phase II, BEA, Due Care Plan and Brownfield Plan are proposed but would not occur if the results from the Phase I were not warranted. Ms. Torres continued to share that this is a good site for a Brownfield Plan as there would be tax increment. Ms. Torres contacted the owner of the adjacent building to discuss the possibility of demolition. *Motion by Mr. Greer to approve Work Order #36 not to exceed \$21,700 for the Phase II, BEA, Due Care Plan and Brownfield Plan, if warranted. Supported by Mr. Dimas. Approved unanimously by roll call vote.*

IX. Director / Staff Comments:

- a. **Request for authorization for equipment purchase:** Ms. Torres reviewed the memo that was sent to the Board yesterday via email noting that there was approximately \$1,583.88 remaining within the Assessment Grant Budget for equipment purchases. Ms. Torres requested purchasing an updated laptop since the last laptop purchase in December 2008 was for a rebuilt laptop computer. Mr. Shotwell recommended staff contact Connie Frey at the County to ensure the best price is achieved. *Motion by Mr. Greer to approve the request for equipment purchase not to exceed \$1,583.88. Supported by Mr. Schopmeyer. Approved unanimously by roll call vote.*
- b. **Letter from MDEQ re: Site Specific Brownfield Assessment Application:** Ms. Torres mentioned that the letter from MDEQ was received on June 17, 2011 and was included within the Board packet as an informational item to keep the Board up to date. Ms. Torres added that this is the program the JCBRA is already in line to use, as discussed earlier with Mr. Warwick.
- c. **2011 National Brownfields Conference Report:** Ms. Torres noted that the report was included within the Board packet and contained a lot of information. Mr. Shotwell asked if Ms. Torres attended any of the tours. Ms. Torres replied that she did not, because when attendees take the mobile tours, many sessions are missed; plus there is an additional fee to take the tour.
- d. **Consider Resignation of JCBRA Board Member Ms. Cheryl Pezon:** Chairman Dunn shared that this body has made recommendations in the past to the County Affairs/Agencies Committee to identify a preferred candidate to appoint members to the JCBRA. Ms. Torres shared that there have been three applicants and mentioned

that two were realtors and one was an attorney with environmental law background. The Board concurred that they have an interest to find another environmental attorney and based upon the qualifications and background, they would like to recommend Mr. Trent Harris as Ms. Cheryl Pezon's replacement. ***Motion by Mr. Greer to nominate Mr. Harris to the County Affairs/Agencies Committee, based upon qualifications and environmental law background. Supported by Ms. Stopyak. Unanimous approval.***

- e. **Consider cancelling or postponing JCBRA Board Meeting for August 4, 2011:** After discussion, the JCBRA Board decided to postpone the August JCBRA Board Meeting due to a scheduled vacation for Ms. Torres, until August 11, 2011 or cancel if no meeting is necessary.

X. **Board Member Comments:** None.

XI. **Task Force Comments / Updates:**

- a. **City of Jackson BRA Update:** Mr. Hicks shared that about one month ago, copper from the former Consumers Energy building was stolen by the former Project Manager. Mr. Hicks noted that the City has met with the company and officials are trying to locate the suspect. Mr. Hicks mentioned that no payments will be made until all documents are received. Mr. Hicks thanked the County BRA for their assistance with referring Thoman Tool to the City BRA for potential grant funding. Chairman Dunn asked if there have been any discussions regarding relocation of the mural, which is located in the lobby at the former Consumers Energy building. Ms. Torres shared that City Council has authorized Allegiance to remove it. Ms. Torres has spoken with Allegiance regarding potential funding to assist in the cost of relocation.
- b. **Envirologic Technologies Update:** Mr. Warwick thanked the JCBRA Board for extending their contract.

XII. **Community / Public Comments:** Mr. Shotwell invited everyone to attend the ribbon cutting for the former Commission Chambers on the second floor at the County Tower Building, which is tomorrow at 9:30 a.m.

XIII. **Next Meeting:** Next meeting is scheduled for August 11, 2011 at 7:30 a.m. and will be held on the 5th Floor of the County Tower Building in the Commission Chambers.

XIV. **Adjourned:** 8:31 a.m.

Respectfully submitted by Amy L. Torres and Debbie Kelly, BRA Staff.

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF FINANCIAL POSITION
June 30, 2011

ASSETS

CURRENT ASSETS

CHECKING ACCOUNT	\$ 10,843.34
TIF ACCOUNT	18,849.77
CHECKING ACCOUNT- ZM BCRLF	52,633.67
LSRRF ACCOUNT	50.00
A/R GENERAL	<u>20,278.69</u>

TOTAL CURRENT ASSETS 102,655.47

OTHER ASSETS

NOTE REC - ZM BCRLF	<u>690,004.47</u>
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TOTAL OTHER ASSETS 690,004.47

TOTAL ASSETS **\$ 792,659.94**

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

A/P GENERAL	<u>\$ 11,803.94</u>
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TOTAL CURRENT LIABILITIES 11,803.94

LONG TERM LIABILITIES

COUNTY OF JACKSON LOAN	<u>117,500.00</u>
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TOTAL LONG TERM LIABILITIES 117,500.00

TOTAL LIABILITIES 129,303.94

NET ASSETS

UNRESTRICTED FUND EQUITY	653,996.70
EXCESS REVENUE OVER EXPENSE	<u>9,359.30</u>

TOTAL NET ASSETS 663,356.00

TOTAL LIABILITIES & NET ASSETS **\$ 792,659.94**

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF ACTIVITY
For the Six Months Ending June 30, 2011

	Current Month	Year to Date
REVENUES		
EPA ASSESSMENT GRANT	\$ 17,531.25	\$ 96,798.13
OTHER INCOME - BRA	6,196.95	6,196.95
TOTAL REVENUES	23,728.20	102,995.08
EXPENSES		
STAFF TIME - EPA ASSESS - BRA	0.00	1,687.50
STAFF TIME - BRA - BCRLF	0.00	7,267.50
STAFF TIME - BCRLF REPAYMENT	0.00	6,097.50
LEGAL - BRA	0.00	1,500.00
EPA ASSESSEMENT EXPENSE - BRA	0.00	78,004.38
MISCELLANEOUS - BRA	(2,360.10)	(921.10)
TOTAL EXPENSES	(2,360.10)	93,635.78
EXCESS REVENUE OVER EXPENSE	\$ 26,088.30	\$ 9,359.30

BROWNFIELD REDEVELOPMENT AUTHORITY

General Ledger

For the Period From Jun 1, 2011 to Jun 30, 2011

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Date	Trans Description	Debit Amt	Credit Amt	Balance
Account Description					
1010-BRA-000	6/1/11	Beginning Balance			4,646.39
CHECKING ACCOUNT	6/6/11	The Enterprise Group of Jackso		1,574.00	
	6/6/11	Envirologic Technologies Inc.		14,457.25	
	6/6/11	Marcoux Allen, P.C.		1,500.00	
	6/30/11	50% reimbursement from B. White Roofing	6,196.95		
	6/30/11	ASAP Grant Pay Current Period Change	17,531.25 23,728.20	17,531.25	6,196.95
	6/30/11	Ending Balance			10,843.34
1020-BRA-000	6/1/11	Beginning Balance			16,489.67
TIF ACCOUNT	6/15/11	Micromatic Screw BRA Plan, City of Jackson	2,360.10		
		Current Period Change	2,360.10		2,360.10
	6/30/11	Ending Balance			18,849.77
1025-BRA-000	6/1/11	Beginning Balance			53,623.67
CHECKING ACCOUNT-	6/6/11	The Enterprise Group of Jackso		990.00	
		Current Period Change		990.00	-990.00
	6/30/11	Ending Balance			52,633.67
1030-BRA-000	6/1/11	Beginning Balance			50.00
LSRRF ACCOUNT	6/30/11	Ending Balance			50.00
1105-BRA-000	6/1/11	Beginning Balance			20,278.69
A/R GENERAL	6/30/11	Ending Balance			20,278.69
1205-BRA-000	6/1/11	Beginning Balance			690,004.47
NOTE REC - ZM BCRLF	6/30/11	Ending Balance			690,004.47
2005-BRA-000	6/1/11	Beginning Balance			-30,325.19
A/P GENERAL	6/6/11	The Enterprise Group of Jackso - Invoice: 117	1,439.00		

Account ID	Date	Trans Description	Debit Amt	Credit Amt	Balance
Account Description					
	6/6/11	The Enterprise Group of Jackso - Invoice: 5/2011 a	135.00		
	6/6/11	Envirologic Technologies Inc. - Invoice: 27053,4,5,6,7,8,065	14,457.25		
	6/6/11	Marcoux Allen, P.C. - Invoice: 18839	1,500.00		
	6/6/11	The Enterprise Group of Jackso - Invoice: 5/2011	990.00		
		Current Period Change	18,521.25		18,521.25
	6/30/11	Ending Balance			-11,803.94
2025-BRA-000	6/1/11	Beginning Balance			-117,500.00
COUNTY OF JACKSON LOAN	6/30/11	Ending Balance			-117,500.00
3005-BRA-000	6/1/11	Beginning Balance			-653,996.70
UNRESTRICTED FUND EQUITY	6/30/11	Ending Balance			-653,996.70
4815-BRA-000	6/1/11	Beginning Balance			-79,266.88
EPA ASSESSMENT GRA	6/30/11	ASAP Grant Pay		17,531.25	
		Current Period Change		17,531.25	-17,531.25
	6/30/11	Ending Balance			-96,798.13
4905-BRA-000	6/1/11	Beginning Balance			
OTHER INCOME - BRA	6/30/11	50% reimbursement from B. White Roofing		6,196.95	
		Current Period Change		6,196.95	-6,196.95
	6/30/11	Ending Balance			-6,196.95
5090-BRA-000	6/1/11	Beginning Balance			1,687.50
STAFF TIME - EPA ASSESS - BRA	6/30/11	Ending Balance			1,687.50
5095-BRA-000	6/1/11	Beginning Balance			7,267.50
STAFF TIME - BRA - BCRLF	6/30/11	Ending Balance			7,267.50
5100-BRA-000	6/1/11	Beginning Balance			6,097.50
STAFF TIME - BCRLF REPAYMENT					

Account ID	Date	Trans Description	Debit Amt	Credit Amt	Balance
Account Description	6/30/11	Ending Balance			6,097.50
5715-BRA-000	6/1/11	Beginning Balance			1,500.00
LEGAL - BRA	6/30/11	Ending Balance			1,500.00
5720-BRA-000	6/1/11	Beginning Balance			78,004.38
EPA ASSESSEMENT EXPENSE - BRA	6/30/11	Ending Balance			78,004.38
9010-BRA-000	6/1/11	Beginning Balance			1,439.00
MISCELLANEOUS - BRA	6/15/11	Micromatic Screw BRA Plan, City of Jackson		2,360.10	
		Current Period Change		2,360.10	-2,360.10
	6/30/11	Ending Balance			-921.10

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF FINANCIAL POSITION
July 31, 2011

ASSETS

CURRENT ASSETS

CHECKING ACCOUNT	\$ 11,843.34	
TIF ACCOUNT	18,849.77	
CHECKING ACCOUNT- ZM BCRLF	51,418.67	
LSRRF ACCOUNT	50.00	
A/R GENERAL	<u>20,278.69</u>	
TOTAL CURRENT ASSETS		102,440.47

OTHER ASSETS

NOTE REC - ZM BCRLF	<u>690,004.47</u>	
TOTAL OTHER ASSETS		<u>690,004.47</u>

TOTAL ASSETS **\$ 792,444.94**

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

A/P GENERAL	<u>\$ 11,803.94</u>	
TOTAL CURRENT LIABILITIES		11,803.94

LONG TERM LIABILITIES

COUNTY OF JACKSON LOAN	<u>117,500.00</u>	
TOTAL LONG TERM LIABILITIES		<u>117,500.00</u>

TOTAL LIABILITIES **129,303.94**

NET ASSETS

UNRESTRICTED FUND EQUITY	653,996.70	
EXCESS REVENUE OVER EXPENSE	<u>9,144.30</u>	
TOTAL NET ASSETS		<u>663,141.00</u>

TOTAL LIABILITIES & NET ASSETS **\$ 792,444.94**

BROWNFIELD REDEVELOPMENT AUTHORITY
STATEMENT OF ACTIVITY
For the Seven Months Ending July 31, 2011

	Current Month	Year to Date
REVENUES		
EPA ASSESSMENT GRANT	\$ 10,382.92	\$ 107,181.05
OTHER INCOME - BRA	1,000.00	7,196.95
	<hr/>	
TOTAL REVENUES	11,382.92	114,378.00
	<hr/>	
EXPENSES		
STAFF TIME - EPA ASSESS - BRA	0.00	1,687.50
STAFF TIME - BRA - BCRLF	1,215.00	8,482.50
STAFF TIME - BCRLF REPAYMENT	0.00	6,097.50
LEGAL - BRA	0.00	1,500.00
EPA ASSESSEMENT EXPENSE - BRA	10,382.92	88,387.30
MISCELLANEOUS - BRA	0.00	(921.10)
	<hr/>	
TOTAL EXPENSES	11,597.92	105,233.70
	<hr/>	
EXCESS REVENUE OVER EXPENSE	(\$ 215.00)	\$ 9,144.30
	<hr/> <hr/>	

BROWNFIELD REDEVELOPMENT AUTHORITY
General Ledger
For the Period From Jul 1, 2011 to Jul 31, 2011

Filter Criteria includes: Report order is by ID. Report is printed in Detail Format.

Account ID	Date	Trans Description	Debit Amt	Credit Amt	Balance
Account Description					
1010-BRA-000	7/1/11	Beginning Balance			10,843.34
CHECKING ACCOUNT	7/5/11	Jackson Citizen Patriot		681.24	
	7/5/11	Envirologic Technologies Inc.		9,701.68	
	7/7/11	Klavon's MEDC/Work Plan	1,000.00		
	7/7/11	ASAP Grant Payment	10,382.92		
		Current Period Change	11,382.92	10,382.92	1,000.00
	7/31/11	Ending Balance			11,843.34
1020-BRA-000	7/1/11	Beginning Balance			18,849.77
TIF ACCOUNT	7/31/11	Ending Balance			18,849.77
1025-BRA-000	7/1/11	Beginning Balance			52,633.67
CHECKING ACCOUNT-	7/5/11	The Enterprise Group of Jackso		1,215.00	
		Current Period Change		1,215.00	-1,215.00
	7/31/11	Ending Balance			51,418.67
1030-BRA-000	7/1/11	Beginning Balance			50.00
LSRRF ACCOUNT	7/31/11	Ending Balance			50.00
1105-BRA-000	7/1/11	Beginning Balance			20,278.69
A/R GENERAL	7/31/11	Ending Balance			20,278.69
1205-BRA-000	7/1/11	Beginning Balance			690,004.47
NOTE REC - ZM BCRLF	7/31/11	Ending Balance			690,004.47
2005-BRA-000	7/1/11	Beginning Balance			-11,803.94
A/P GENERAL	7/5/11	The Enterprise Group of Jackso		1,215.00	
	7/5/11	Jackson Citizen Patriot		681.24	
	7/5/11	Envirologic Technologies Inc.		9,701.68	

Account ID	Date	Trans Description	Debit Amt	Credit Amt	Balance
		Account Description			
	7/5/11	The Enterprise Group of Jackso - Invoice: June 2011 Staff time	1,215.00		
	7/5/11	Jackson Citizen Patriot - Invoice: 20016680 6/11	681.24		
	7/5/11	Envirologic Technologies Inc. - Invoice: 27112,3,4,5,6,7	9,701.68		
		Current Period Change	11,597.92	11,597.92	
	7/31/11	Ending Balance			-11,803.94
2025-BRA-000	7/1/11	Beginning Balance			-117,500.00
COUNTY OF JACKSON LOAN	7/31/11	Ending Balance			-117,500.00
3005-BRA-000	7/1/11	Beginning Balance			-653,996.70
UNRESTRICTED FUND EQUITY	7/31/11	Ending Balance			-653,996.70
4815-BRA-000	7/1/11	Beginning Balance			-96,798.13
EPA ASSESSMENT GR	7/7/11	ASAP Grant Payment		10,382.92	
		Current Period Change		10,382.92	-10,382.92
	7/31/11	Ending Balance			-107,181.05
4905-BRA-000	7/1/11	Beginning Balance			-6,196.95
OTHER INCOME - BRA	7/7/11	Klavon's MEDC/Work Plan		1,000.00	
		Current Period Change		1,000.00	-1,000.00
	7/31/11	Ending Balance			-7,196.95
5090-BRA-000	7/1/11	Beginning Balance			1,687.50
STAFF TIME - EPA ASSESS - BRA	7/31/11	Ending Balance			1,687.50
5095-BRA-000	7/1/11	Beginning Balance			7,267.50
STAFF TIME - BRA - BCI	7/5/11	The Enterprise Group of Jackso - June 2011 EG Staff Time, Amy Torres, 4.5 hrs, Debbie Kelly, 8.0 hrs, Connie King 1.0 hrs	1,215.00		

Account ID	Date	Trans Description	Debit Amt	Credit Amt	Balance
Account Description					
		Current Period Change	1,215.00		1,215.00
	7/31/11	Ending Balance			8,482.50
5100-BRA-000	7/1/11	Beginning Balance			6,097.50
STAFF TIME - BCRLF REPAYMENT	7/31/11	Ending Balance			6,097.50
5715-BRA-000	7/1/11	Beginning Balance			1,500.00
LEGAL - BRA	7/31/11	Ending Balance			1,500.00
5720-BRA-000	7/1/11	Beginning Balance			78,004.38
EPA ASSESSEMENT EX	7/5/11	Jackson Citizen Patriot - Public hearing notice for Klavon's Brownfield Plan	681.24		
	7/5/11	Envirologic Technologies Inc. - 5/2011 invoices, 3535 Francis	481.25		
	7/5/11	Envirologic Technologies Inc. - 5/2011 invoices, ACQ properties	646.25		
	7/5/11	Envirologic Technologies Inc. - 5/2011 invoices, C Energy	427.50		
	7/5/11	Envirologic Technologies Inc. - 5/2011 invoices, ACME/MDEQ	262.50		
	7/5/11	Envirologic Technologies Inc. - 5/2011 invoices, Edwrds Mach	5,504.18		
	7/5/11	Envirologic Technologies Inc. - 5/2011 invoices, Klavon's	2,380.00		
		Current Period Change	10,382.92		10,382.92
	7/31/11	Ending Balance			88,387.30
9010-BRA-000	7/1/11	Beginning Balance			-921.10
MISCELLANEOUS - BRA	7/31/11	Ending Balance			-921.10



September 1, 2011 Invoice and Grant Activity Report
For July and August 2011 Bills

U.S. EPA Hazardous Substance Assessment Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Hazardous Substance Assessment Grant	\$200,000.00
Expenses:	MOST EXPENSES SPLIT 50/50 BETWEEN TWO GRANTS.
<i>The Enterprise Group of Jackson for reimbursement of laptop purchase:</i>	\$296.12
<i>Envirologic Technologies for services through July 31, 2011 for ACME Work Plan (W/O #31):</i>	\$2,056.75
Total:	\$2,352.87
<i>Spent Thru September 1, 2011</i>	\$156,330.64
Available Grant Total:	\$43,669.36

U.S. EPA Petroleum Assessment Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Petroleum Assessment Grant	\$200,000.00
Expenses:	MOST EXPENSES SPLIT 50/50 BETWEEN TWO GRANTS.
<i>The Enterprise Group of Jackson for reimbursement of laptop purchase:</i>	\$1,185.12
<i>Envirologic Technologies for services through June 30, 2011 for Klavon's Act 381 Work Plan (W/O #27):</i>	\$302.50
<i>Envirologic Technologies for services through June 30, 2011 for 7750 King Road Phase I - Cook (W/O #29):</i>	\$2,500.00
<i>Envirologic Technologies for services through June 30, 2011 for TIF Capture Process/Education (W/O #33):</i>	\$1,525.00
<i>Envirologic Technologies for services through June 30, 2011 for Edwards Machining field services (W/O #34):</i>	\$9,444.32
<i>Envirologic Technologies for services through July 31, 2011 for second quarter reporting:</i>	\$300.00
<i>Envirologic Technologies for services through July 31, 2011 for Klavon's Final Submittal of Act 381 Work Plan (W/O #27):</i>	\$357.39
<i>Envirologic Technologies for services through July 31, 2011 for 7750 King Road Health & Safety Plan - Cook (W/O #36):</i>	\$942.00
<i>Envirologic Technologies for services through July 31, 2011 for Edwards Machining Phase II, BEA, Due care (W/O #34):</i>	\$1,350.18
<i>Envirologic Technologies for services through July 31, 2011 for Edwards Machining (W/O #34):</i>	\$560.00
Total:	\$18,466.51
<i>Spent Thru September 1, 2011</i>	\$141,217.61
Available Grant Total:	\$58,782.39

BRLF Hazardous Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Brownfield Revolving Loan Fund (BRLF) Haz. Grant	\$738,000.00
Expenses:	
<i>Envirologic Technologies for services through June 30, 2011 for Public Health Monitoring at ACME (40%) (W/O #32):</i>	\$429.50
<i>Envirologic Technologies for services through June 30, 2011 for C.E. Monitoring/Review updates (W/O #23):</i>	\$1,409.23
<i>Envirologic Technologies for services through July 31, 2011 for Public Health Monitoring at ACME (40%) (W/O #32):</i>	\$1,193.40
Total:	\$3,032.13
<i>Spent thru September 1, 2011</i>	\$23,940.63
Available Grant Total:	\$714,059.37

BRLF Petroleum Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Brownfield Revolving Loan Fund (BRLF) Pet. Grant	\$262,000.00
Expenses:	
<i>Envirologic Technologies for services through June 30, 2011 for Public Health Monitoring at ACME (W/O #32):</i>	\$644.25
<i>Envirologic Technologies for services through July 31, 2011 for Public Health Monitoring at ACME (W/O #32):</i>	\$1,790.10
Total:	\$2,434.35
<i>Spent thru September 1, 2011</i>	<i>\$7,541.85</i>
Available Grant Total:	\$254,458.15

ZM BCRLF LOAN STATUS/ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
Original Zimmer Marble BCRLF Loan <i>Balance as of 9/01/10: \$690,004.47</i>	\$800,000.00 <i>*Payments to resume 9/01/2011</i>
Expenses:	
<i>The Enterprise Group of Jackson for July and August 2011 Staff time for Amy Torres, Debbie Kelly and Connie King:</i>	\$2,295.00
Total:	\$2,295.00

Total amount to be approved by the BRA Board of Directors: \$28,580.86



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

June 2, 2011 Invoice and Grant Activity Report For May 2011 Bills

U.S. EPA Hazardous Substance Assessment Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Hazardous Substance Assessment Grant	\$200,000.00
Expenses:	MOST EXPENSES SPLIT 50/50 BETWEEN TWO GRANTS.
<i>The Enterprise Group of Jackson – reimbursement for Amy Torres 2011 Brownfield Conference expenses:</i>	\$719.50
<i>Envirologic Technologies for services through April 30, 2011 for ACME Work Plan/Monitoring (W/O #9):</i>	\$2,880.00
Total:	<u>\$3,599.50</u>
<i>Spent Thru June 2, 2011</i>	<u>\$153,715.27</u>
Available Grant Total:	\$46,284.73

U.S. EPA Petroleum Assessment Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Petroleum Assessment Grant	\$200,000.00
Expenses:	MOST EXPENSES SPLIT 50/50 BETWEEN TWO GRANTS.
<i>The Enterprise Group of Jackson – reimbursement for Amy Torres 2011 Brownfield Conference expenses:</i>	\$719.50
<i>Envirologic Technologies for services through April 30, 2011 for Prof. Services and 1st Quarter Report:</i>	\$300.00
<i>Envirologic Technologies for services through April 30, 2011 for RiverWalk Hotel Monitoring (W/O #20):</i>	\$247.50
<i>Envirologic Technologies for services through April 30, 2011 for RiverWalk Hotel Monitoring (W/O #20):</i>	\$2,500.00
<i>Envirologic Technologies for services through April 30, 2011 for RiverWalk Hotel Monitoring (W/O #20):</i>	\$1,806.25
Total:	<u>\$5,573.25</u>
<i>Spent Thru June 2, 2011</i>	<u>\$113,058.18</u>
Available Grant Total:	\$86,941.82

BRLF Hazardous Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Brownfield Revolving Loan Fund (BRLF) Haz. Grant	\$738,000.00
Expenses:	
<i>Marcoux Allen, P.C. for legal review of documents for Consumers Energy Stip. Funding Agreement.</i>	\$1,500.00
<i>Envirologic Technologies for services through April 30, 2011 for C.E. Monitoring/Agreements (W/O #23):</i>	\$390.00
<i>Envirologic Technologies for services through April 30, 2011 for ACME Work Plan and Budget revisions:</i>	\$6,333.50
<i>The Enterprise Group of Jackson for May 2011 Staff time for Amy Torres (1.5 hours):</i>	\$67.50
Total:	<u>\$8,291.00</u>
<i>Spent thru June 2, 2011</i>	<u>\$20,481.00</u>
Available Grant Total:	<u>\$717,519.00</u>

BRLF Petroleum Grant ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
US EPA Brownfield Revolving Loan Fund (BRLF) Pet. Grant	\$262,000.00
Expenses: <i>The Enterprise Group of Jackson for May 2011 Staff time for Amy Torres (1.5 hours):</i>	\$67.50
Total:	\$67.50
<i>Spent thru June 2, 2011</i>	\$5,107.50
Available Grant Total:	\$256,892.50

ZM BCRLF LOAN STATUS/ACTIVITIES:

FUND CATEGORY	AMOUNT
Revenue	
Original Zimmer Marble BCRLF Loan <i>Balance as of 9/01/10: \$690,004.47</i>	\$800,000.00 *Payments to resume 9/01/2011
Expenses: <i>The Enterprise Group of Jackson for May 2011 Staff time for Amy Torres, Debbie Kelly and Connie King:</i>	\$990.00
Total:	\$990.00

Total amount to be approved by the BRA Board of Directors: \$18,521.25

Jackson County
 2008 Brownfield Assessment Grants #BF00E647-01
 Budget Status Report - Thru 9/01/2011

	REVISED	ORIGINAL	Fiscal Year Ending December 31,				Total To Date	Remaining Balance
	Grant Budget	Grant Budget	2008	2009	2010	2011		
Revenues:								
Federal Grant - EPA Haz. Substances	\$ 200,000	\$ 200,000	\$ 1,448.58	\$ 69,444.67	\$ 62,443.77	\$ 22,993.62	\$ 156,330.64	43,669.36
Federal Grant - EPA Petroleum	200,000	200,000	1,448.57	8,311.25	69,963.17	61,494.62	141,217.61	58,782.39
Total Revenues	400,000	400,000	2,897.15	77,755.92	132,406.94	84,488.24	297,548.25	102,451.75
Expenditures:								
Hazardous Substances Grant:								
Personnel	10,000	10,000	-	6,963.75	3,015.00	-	9,978.75	21.25
Miscellaneous Supplies	3,000	3,000	948.58	147.50	1,284.30	619.62	3,000.00	-
Contractual Services (\$183,000):								
Professional Services/Programmatic	1,500	1,500	-	700.00	750.00	150.00	1,600.00	(100.00)
W/O #1 - QAPP	500	500	500.00	-	-	-	500.00	-
W/O #2 - Marketing Material Development	1,000	1,000	-	500.00	500.00	-	1,000.00	-
W/O #3 - ACME Clean-Up Planning	50,000	50,000	-	50,000.00	-	-	50,000.00	-
W/O #3a - ACME	6,000	6,000	-	6,000.00	-	-	6,000.00	-
W/O #3b - ACME	5,000	5,000	-	5,133.42	-	-	5,133.42	(133.42)
W/O #5 - Billy White Roofing	9,904	12,000	-	-	9,903.89	-	9,903.89	-
W/O #6 - Airport	5,000	5,000	-	-	4,701.50	-	4,701.50	298.50
W/O #7 and 7a - AAV Phase II	5,650	5,650	-	-	5,410.33	-	5,410.33	239.67
W/O #8 - L.J. Ross & Assoc.	2,500	2,500	-	-	2,500.00	-	2,500.00	-
W/O #9 - ACME Soil Clean-Up Planning	10,000	10,000	-	-	8,338.75	1,647.50	9,986.25	13.75
W/O #12 - Airport	36,275	48,275	-	-	18,729.79	12,822.05	31,551.84	4,723.16
W/O #13 - Stone Village Condos	7,700	7,700	-	-	6,688.23	-	6,688.23	1,011.77
W/O #15 - Stone Village Condos-Brownfield Plan	2,500	2,500	-	-	-	-	-	2,500.00
W/O #31 - ACME Project - Addl Assess.	39,000	26,375	-	-	-	6,860.25	6,860.25	32,139.75
Uncommitted	1,471	-	-	-	-	-	-	1,471.00
Travel	3,000	3,000	-	-	621.98	894.20	1,516.18	1,483.82
BUDGET TOTAL:	200,000	200,000	1,448.58	69,444.67	62,443.77	22,993.62	156,330.64	43,669.36

Jackson County
 2009 Brownfield RLF Grant #2B00E87601-1
 Budget Status Report - Thru 9/01/2011

	Grant Budget	Fiscal Year Ending December 31,				Total To Date	Remaining Balance
		2009	2010	2011	2012		
Revenues:							
Federal Grant - EPA RLF Haz. Substances	\$ 738,000	\$ -	\$ 1,391.25	\$ 22,549.38	\$ -	\$ 23,940.63	714,059.37
Federal Grant - EPA RLF Petroleum	262,000	-	1,391.25	6,150.60	-	7,541.85	254,458.15
Total Revenues	1,000,000	-	2,782.50	28,699.98	-	31,482.48	968,517.52
Expenditures:							
Hazardous Substances Grant:							
Personnel (W/O #EG-1)	40,000	-	-	5,190.00	-	5,190.00	34,810.00
Loans/Sub-Grants (\$623,250)	-	-	-	-	-	-	-
Former Consumers Energy (L)	400,000	-	-	-	-	-	-
Former RiverWalk Hotel (SG)	169,000	-	-	-	-	-	-
Contractual Services (\$73,000):							
W/O #11 - RLF Program Development	4,000	-	1,391.25	26.25	-	1,417.50	2,582.50
W/O #20 - Former RiverWalk Hotel oversight	17,500	-	-	3,903.75	-	3,903.75	13,596.25
W/O #23 - Former Consumers Energy oversight	7,000	-	-	2,602.98	-	2,602.98	4,397.02
W/O #24 - ACME Building cleanup alternatives	6,000	-	-	2,870.00	-	2,870.00	3,130.00
W/O #32 - ACME Health Monitoring	40,000	-	-	7,956.40	-	7,956.40	32,043.60
Uncommitted	52,750	-	-	-	-	-	52,750.00
Travel	1,750	-	-	-	-	-	1,750.00
BUDGET TOTAL	738,000	-	1,391.25	22,549.38	-	23,940.63	714,059.37

Jackson County
 2009 Brownfield RLF Grant #2B00E87601-1
 Budget Status Report - Thru 9/01/2011

	Grant Budget	Fiscal Year Ending December 31,				Total To Date	Remaining Balance
		2009	2010	2011	2012		
Expenditures: (Continued)							
Petroleum Grant:							-
Personnel (W/O #EG-1)	22,500	-	-	3,690.00	-	3,690.00	18,810.00
Loans/Sub-Grants (\$158,750)	-						
Contractual Services (\$79,000):	-						
W/O #11 - RLF Program Development	4,000	-	1,391.25	26.25	-	1,417.50	2,582.50
W/O #32 - ACME Health Monitoring	60,000			2,434.35		2,434.35	57,565.65
Uncommitted	173,750	-	-	-	-	-	108,359.00
Travel	1,750	-	-	-	-	-	1,750.00
BUDGET TOTAL	262,000	-	1,391.25	6,150.60	-	7,541.85	254,458.15
Total Expenditures	1,000,000	-	2,782.50	28,699.98	-	31,482.48	968,517.52
Excess of Revenues Over (Under) Expenditures	\$ -	-	-	-	-	-	-



Brownfield Redevelopment Authority
Of Jackson County
Served By The Enterprise Group

JACKSON COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

PROJECT UPDATES for September 1, 2011

- 1. ACME Cleanup Planning (Assessment, RLF, and Potential RLF Subgrant)**
 - a. Sampling Plans approved by U.S. EPA without any questions posed.
 - b. Completed initial ambient air sampling to assess site conditions and potential worker exposure. **No contaminants detected in ambient air.** Developed Health and Safety Plan.
 - c. Field activities initiated August 22, 2011. Attempting to place up to 20 soil borings on the property. We estimate collection of up to 160 soil samples for laboratory analysis. The MDEQ is on site and will be providing all analytical samples. Air monitoring and field observations have not yielded any indication of significant impact.

- 2. Bennett Holdings**
 - a. Brownfield Plan developed for Authority review.
 - b. Staff has scheduled Plan review at Township meeting, followed by Public Hearing by County Commission.

- 3. BCRLF Programmatic Activities**
 - a. Envirologic and staff met with County Treasurer to review tax increment collection process for Brownfield Plans; discussed issue with BS&A (software providers used by County and Townships). Envirologic developed a template of a Statement of Account and is developing procedures for documentation.
 - b. Preparing to complete a “dry run” of the process for one of the existing Brownfield Plans.
 - c. Planning to schedule an educational meeting with select Township Supervisors, Treasurers and Assessors before new process is implemented.

- 4. Klavon Project**
 - a. Act 381 Work Plan submitted to MEDC.
 - b. Developer ready to schedule asbestos abatement activities and demolition in September.

- 5. Former Consumers Energy Building (RLF Loan)**
 - a. No activities in the past two months. Work has been halted. Working with City Staff and EPA Representative to resolve legal requirements and issues.

- 6. Riverwalk Hotel (RLF Subgrant)**
 - a. No activity in the past two months. Waiting for ASTI to complete bid specs.

7. Healing Farewell Center

- a. Brownfield Plan developed for Authority review.
- b. Staff has scheduled Plan review at Township meeting, followed by Public Hearing by County Commission.

8. King Road, Spring Arbor Project

- a. Project on hold. Because of known historical contamination, placement of a drinking water supply well is difficult. There is no location on site within the required separation distance. Prospective owner is in communication with Health Department and MDEQ. Closing and further environmental investigation have been postponed.

9. Edwards Machine Grass Lake Site

- a. All activities complete.

Occupancy/Move out Report

Month of August, 2011

The Month of August, 2011 will end with 1 vacant Apartment.

There will be one move out for July 31, 2011. The reasons given were:

1. 318- Rented house with a backyard. Tranter for 9/5/2011
414 transfer to 318.

414 - Working on Application for Immediate move in

Current Artistic make up of building is as follows:

Artist: 54 *or 87%*

Non-Artist: 8

Submitted by Lynn Hartman, Site Manager

8/23/2011

ZM Properties, L.L.C.

1812 River Street Jackson, MI 49202-1755 (517) 787-1500 Fax (517) 787-1549

Ms. Amy Torres
Director of Economic Development
The Enterprise Group & BRA
One Jackson Square, Suite 1100
Jackson, MI 49201

August 16, 2011

Dear Amy:

Thank you for making a site visit to see what I'm doing to turn our company around. This letter is a recap of what we talked about and a request for yet more time before the resumption of loan payments.

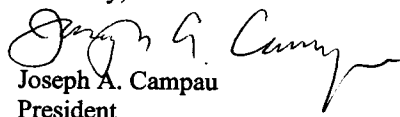
Our operating margins have improved thanks to an increase in prices across our product line. Our second quarter financials do not reflect any improvement due to the timing of our price increases; however, I do hope that we will see improvement in the third quarter. Unfortunately, the economic recovery in our state and the country continues to sputter. The indifference and political posturing in Washington with respect to our national budget and deficit have made more of an impact during this fiscal year than in any other due, in large part, to an underlying mistrust in government solutions to complex financial problems. Until people regain some semblance of confidence in our economy, housing prices will continue to move lower, job creation will remain stagnant, and overall demand for goods will stay down. Without decisive action, direction, and leadership, all businesses will remain in a vicious economic cycle.. and ours is no exception.

As I mentioned in my last report, it was inevitable that I would have to make yet another capital contribution to keep things going. I invested Sixty Thousand dollars this month and I plan to invest another fifty thousand in early September. I will use some of the funds to pay summer property taxes for 2009 and 2010, which are delinquent. I am stepping up advertising, web site enhancements, and developing new brochures for marketing, and deploying more signage. Our showroom is nearing completion, which will greatly enhance our sales efforts with walk-in traffic. I have made substantial improvements to both of our water wells (domestic and production), and am about to make a substantial investment in roof replacement (\$30,000). We have done moderate landscaping and building repair of brick and glass. I'm doing all of these things with the utmost confidence that I will succeed at turning the company around, financially and I wanted you and your Board to know that I'm trying to be a good steward with the property, too.

The additional capital infusion helps take care of legacy issues (taxes and building repairs) but there is much to be done. All of the previous cost-cutting measures I've instituted are still in place and I continue to work at minimum wage. In light of recent political developments and market turmoil, I respectfully request another six months of loan-payment suspension. Please inform me of the date of your next Board meeting so I may address these issues in person.

I appreciate all you have done to help us succeed. If you have any questions or comments, please don't hesitate to call me.

Cordially,


Joseph A. Campau
President

JAC/ks

encl



**JACKSON COUNTY, MICHIGAN
BROWNFIELD REDEVELOPMENT AUTHORITY**

**BROWNFIELD PLAN
FOR A SITE AT**

**3535 FRANCIS STREET
SUMMIT TOWNSHIP, MICHIGAN**

AUGUST 25, 2011

Prepared for:

**Jackson County Brownfield Redevelopment Authority
One Jackson Square, Suite 1100
Jackson, Michigan 49201**

Prepared with the assistance of:

**ENVIROLOGIC TECHNOLOGIES, INC.
2960 Interstate Parkway
Kalamazoo, Michigan 49048(269) 342-1100**

Recommended for Approval by the Brownfield Redevelopment Authority on: _____

Approved by the County Commission on: _____

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ATTACHMENTS

ATTACHMENT A:	FIGURES <i>Location Map: USGS Topographic Map</i> <i>Site Plan</i>
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BROWNFIELD PLAN
3535 FRANCIS STREET
SUMMIT TOWNSHIP, MICHIGAN

I. GENERAL DEFINITIONS AS USED IN THIS PLAN

1996 PA 381 Sec. 2

(a) "Additional response activities" means response activities identified as part of a brownfield plan that are in addition to baseline environmental assessment activities and due care activities for an eligible property.

(b) "Authority" means a brownfield redevelopment authority created under this act.

(c) "Baseline environmental assessment" means that term as defined in Section 20101 of the Natural Resources and Environmental Protection Act (NREPA), 1994 PA 451, MCL 324.20101.

(d) "Baseline environmental assessment activities" means those response activities identified as part of a brownfield plan that are necessary to complete a baseline environmental assessment for an eligible property in the brownfield plan.

(e) "Blighted" means property that meets any of the following criteria as determined by the governing body:

(i) Has been declared a public nuisance in accordance with a local housing, building, plumbing, fire, or other related code or ordinance.

(ii) Is an attractive nuisance to children because of physical condition, use, or occupancy.

(iii) Is a fire hazard or is otherwise dangerous to the safety of persons or property.

(iv) Has had the utilities, plumbing, heating, or sewerage permanently disconnected, destroyed, removed, or rendered ineffective so that the property is unfit for its intended use.

(v) Is tax reverted property owned by a qualified local governmental unit, by a county, or by this state. The sale, lease, or transfer of tax reverted property by a qualified local governmental unit, county, or this state after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of this act.

(vi) Is property owned or under the control of a land bank fast track authority under the Land Bank Fast Track Act, whether or not located within a qualified local governmental

unit. Property included within a brownfield plan prior to the date it meets the requirements of this subdivision to be eligible property shall be considered to become eligible property as of the date the property is determined to have been or becomes qualified as, or is combined with, other eligible property. The sale, lease, or transfer of the property by a land bank fast track authority after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of this act.

(vii) Has substantial subsurface demolition debris buried on site so that the property is unfit for its intended use.

(f) "Board" means the governing body of an authority.

(g) "Brownfield plan" means a plan that meets the requirements of Section 13 and is adopted under Section 14.

(h) "Captured taxable value" means the amount in one year by which the current taxable value of an eligible property subject to a brownfield plan, including the taxable value or assessed value, as appropriate, of the property for which specific taxes are paid in lieu of property taxes, exceeds the initial taxable value of that eligible property. The state tax commission shall prescribe the method for calculating captured taxable value.

(i) "Chief executive officer" means the mayor of a city, the village manager of a village, the township supervisor of a township, or the county executive of a county or, if the county does not have an elected county executive, the chairperson of the county board of commissioners.

(j) "Department" means the Department of Environmental Quality.

(k) "Due care activities" means those response activities identified as part of a brownfield plan that are necessary to allow the owner or operator of an eligible property in the plan to comply with the requirements of Section 20107a of NREPA, 1994 PA 451, MCL 324.20107a.

(l) "Economic opportunity zone" means one or more parcels of property that meet all of the following:

(i) That together are 40 or more acres in size.

(ii) That contain a manufacturing facility that consists of 500,000 or more square feet.

(iii) That are located in a municipality that has a population of 30,000 or less and that is contiguous to a qualified local governmental unit.

(m) "Eligible activities" or "eligible activity" means one or more of the following:

(i) Baseline environmental assessment activities.



(ii) Due care activities.

(iii) Additional response activities.

(iv) For eligible activities on eligible property that was used or is currently used for commercial, industrial, or residential purposes that is in a qualified local governmental unit, that is owned or under the control of a land bank fast track authority, or that is located in an economic opportunity zone, and is a facility, functionally obsolete, or blighted, and except for purposes of Section 38d of former 1975 PA 228, the following additional activities:

(A) Infrastructure improvements that directly benefit eligible property.

(B) Demolition of structures that is not response activity under Section 20101 of NREPA, 1994 PA 451, MCL 324.20101.

(C) Lead or asbestos abatement.

(D) Site preparation that is not response activity under Section 20101 of NREPA, 1994 PA 451, MCL 324.20101.

(E) Assistance to a land bank fast track authority in clearing or quieting title to, or selling or otherwise conveying, property owned or under the control of a land bank fast track authority or the acquisition of property by the land bank fast track authority if the acquisition of the property is for economic development purposes.

(F) Assistance to a qualified local governmental unit or authority in clearing or quieting title to, or selling or otherwise conveying, property owned or under the control of a qualified local governmental unit or authority or the acquisition of property by a qualified local governmental unit or authority if the acquisition of the property is for economic development purposes.

(v) Relocation of public buildings or operations for economic development purposes.

(vi) For eligible activities on eligible property that is a qualified facility that is not located in a qualified local governmental unit and that is a facility, functionally obsolete, or blighted, the following additional activities:

(A) Infrastructure improvements that directly benefit eligible property.

(B) Demolition of structures that is not response activity under Section 20101 of NREPA, 1994 PA 451, MCL 324.20101.

(C) Lead or asbestos abatement.



ATTACHMENT B
FINANCIAL REPORT

Jackson County Brownfield Redevelopment Authority
U.S. EPA Brownfield Hazardous Substances Assessment Grant
Budget Summary

Project	WO #	Task #	Site/Phase	Hazardous Substances Budget Estimates	This Quarter Invoice Amount	Total Budget Expended	Project Total Budget Remaining	Task Completed
			Initial Grant Award	\$ 200,000.00				
County		4	Personnel	\$ 10,000.00		\$ 9,978.75	\$ 21.25	
County		4	Travel	\$ 3,000.00	\$ 719.50	\$ 1,516.18	\$ 1,483.82	
County		4	Supplies	\$ 3,000.00		\$ 3,000.00	\$ -	
County		4	Other (printing & postage)	\$ 1,000.00			\$ 1,000.00	
County Subtotal				\$ 17,000.00	\$ 719.50	\$ 14,494.93	\$ 2,505.07	
Contractual - Envirologic Technologies, Inc.				\$ 183,000.00				
080444		4	General Programmatic Expenses	\$ 2,000.00	\$ -	\$ 2,100.00	\$ (100.00)	
090180	2	4	Marketing Materials Development	\$ 1,000.00		\$ 1,000.00	\$ -	
090178	3, 3A, 3B	3	Acme Building- Cleanup Planning	\$ 61,000.00		\$ 61,133.42	\$ (133.42)	
090400	5	2	Billy White Roofing	\$ 24,000.00	\$ -	\$ 9,903.89	\$ 14,096.11	
100169	6	2	Airport-Reynolds Airport Project	\$ 5,000.00	\$ -	\$ 4,701.50	\$ 298.50	
	12	3		\$ 48,275.00	\$ -	\$ 31,551.84	\$ 16,723.16	
100181	7	2	Armory Arts Phase 2 Development	\$ 41,100.00	\$ -	\$ 5,410.32	\$ 35,689.68	
100218	9,31	2	Acme Building- Additional Assessment	\$ 49,000.00	\$ 33,452.76	\$ 48,242.51	\$ 757.49	
100210	8	1	LJ Ross	\$ 2,500.00		\$ 2,500.00	\$ -	
100317	13	1	Bennett Holdings/Stone Village Condos	\$ 7,700.00		\$ 6,688.23	\$ 1,011.77	
	15	3		\$ 2,500.00	\$ 885.75	\$ 885.75	\$ 1,614.25	
Envirologic Totals				\$ 241,575.00	\$ 34,338.51	\$ 174,117.46	\$ 68,343.29	
Envirologic Contract Budget Remaining				\$ 8,882.54				
Notes:								

Jackson County Brownfield Redevelopment Authority
U.S. EPA Brownfield Hazardous Substances Assessment Grant
Budget Table

Budget

Budget Categories	Task 1 Phase 1 ESAs	Task 2 Phase 2 ESAs and Baseline Environmental Site Assessments (BEAs)	Task 3 Brownfield Plans and Cleanup Planning	Task 4 Community Outreach, Programmatic Expenses & Travel	Total
Personnel				10,000	10,000
Travel				3,000	3,000
Equipment					
Supplies				3,000	3,000
Contractual	30,000	85,000	65,000	3,000	183,000
Other (printing & postage)				1,000	1,000
Total	30,000	85,000	65,000	20,000	\$200,000

ACTUAL

Budget Categories	Task 1 Phase 1 ESAs	Task 2 Phase 2 ESAs and Baseline Environmental Site Assessments (BEAs)	Task 3 Brownfield Plans and Cleanup Planning	Task 4 Community Outreach, Programmatic Expenses & Travel	Total
Personnel				\$ 9,978.75	\$ 9,978.75
Travel				\$ 1,516.18	\$ 1,516.18
Equipment					\$ -
Supplies				\$ 3,000.00	\$ 3,000.00
Contractual	\$ 9,188.23	\$ 68,258.22	\$ 93,571.01	\$ 3,100.00	\$ 174,117.46
Other (printing & postage)					\$ -
Total	\$ 9,188.23	\$ 68,258.22	\$ 93,571.01	\$ 17,594.93	\$ 188,612.39

Jackson County Brownfield Redevelopment Authority
U.S. EPA Brownfield Petroleum Assessment Grant
Budget Summary

Project	WO #	Task #	Site/Phase	Petroleum Budget Estimates	This Quarter Invoice Amount	Total Budget Expended	Project Total Budget Remaining	Task Completed
			Initial Grant Award	\$ 200,000.00				
County		4	Personnel	\$ 10,000.00		\$ 9,978.75	\$ 21.25	
County		4	Travel	\$ 3,000.00		\$ 1,516.18	\$ 1,483.82	
County		4	Supplies	\$ 3,000.00		\$ 2,897.36	\$ 102.64	
County		4	Other (printing & postage)	\$ 1,000.00		\$ 681.24	\$ 318.76	
			County Subtotal	<u>\$ 17,000.00</u>	\$ -	<u>\$ 15,073.53</u>	<u>\$ 1,926.47</u>	

			<u>Contractual- Envirologic Technologies, Inc.</u>	\$ 183,000.00				
080444		4	General Programmatic Expenses	\$2,000	\$ 300.00	\$ 2,700.00	\$ (700.00)	
090180	2	4	Marketing Materials Development	\$ 1,000.00		\$ 1,000.00	\$ -	
100181	7	2	Armory Arts Phase 2 Development	\$ 41,100.00		\$ 36,188.67	\$ 4,911.33	
090400	5	1	Billy White Roofing	\$ 2,500.00		\$ 2,490.00	\$ 10.00	
100195	10	1, 2	ACQ Properties	\$ 24,000.00		\$ 23,966.54	\$ 33.46	
100436	16,17 27	1,2 3	1361 McDevitt Avenue	\$ 9,500.00	\$ -	\$ 9,499.63	\$ 0.37	
				\$ 5,000.00	\$ 942.39	\$ 5,128.64	\$ (128.64)	
110033	22,26,30 35	1,2 3	3535 Francis Street, Summit Township	\$ 22,750.00		\$ 18,530.74	\$ 4,219.26	
				\$ 2,500.00	\$ 1,031.25	\$ 2,500.00	\$ -	
110019	25	1	Former Lee Blake Precision Machining	\$ 15,545.00	\$ -	\$ 1,887.50	\$ 13,657.50	
110108	29 36	1 2,3	7750 King Road, Spring Arbor, Michigan	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	
				\$ 21,700.00	\$ 942.00	\$ 942.00	\$ 20,758.00	
110150	34	2	Edwards Machining, Grass Lake, Michigan	\$ 16,700.00	\$ 10,794.50	\$ 16,298.68	\$ 401.32	
110034	21	2	Boardman Road Project	\$ 10,825.00		\$ 3,209.17	\$ 7,615.83	
110164	33	4	TIF Capture Process	\$ 8,500.00	\$ 3,130.00	\$ 3,130.00	\$ 5,370.00	
			Envirologic Totals	<u>\$107,850</u>	<u>\$ 1,973.64</u>	<u>\$ 129,971.57</u>	<u>\$ 8,345.78</u>	
			Envirologic Contract Budget Remaining	<u>\$ 53,028.43</u>				

Jackson County Brownfield Redevelopment Authority
 U.S. EPA Brownfield Petroleum Assessment Grant
 Budget Table

Budget

Budget Categories	Task 1 Phase 1 ESAs	Task 2 Phase 2 ESAs and Baseline Environmental Site Assessments (BEAs)	Task 3 Brownfield Plans and Cleanup Planning	Task 4 Community Outreach, Programmatic Expenses & Travel	Total
Personnel				\$ 10,000.00	\$ 10,000.00
Travel				\$ 3,000.00	\$ 3,000.00
Equipment					
Supplies				\$ 3,000.00	\$ 3,000.00
Contractual	\$ 30,000.00	\$ 120,000.00	\$ 30,000.00	\$ 3,000.00	\$ 183,000.00
Other (printing & postage)				\$ 1,000.00	\$ 1,000.00
Total	\$ 30,000.00	\$ 120,000.00	\$ 30,000.00	\$ 18,000.00	\$ 200,000.00

ACTUAL

Budget Categories	Task 1 Phase 1 ESAs	Task 2 Phase 2 ESAs and Baseline Environmental Site Assessments (BEAs)	Task 3 Brownfield Plans and Cleanup Planning	Task 4 Community Outreach, Programmatic Expenses & Travel	Total
Personnel				\$ 9,978.75	\$ 9,978.75
Travel				\$ 1,516.18	\$ 1,516.18
Equipment					\$ -
Supplies				\$ 2,897.36	\$ 2,897.36
Contractual	\$ 14,665.64	\$ 100,847.29	\$ 7,628.64	\$ 6,830.00	\$ 129,971.57
Other (printing & postage)				\$ 681.24	\$ 681.24
Total	\$ 14,665.64	\$ 100,847.29	\$ 7,628.64	\$ 21,903.53	\$ 145,045.10

